


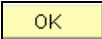




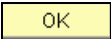






Setting Up Forgotten Password

	Setting Up Forgot My Password Functionality in PHRST
1	Log on using your User ID and Current Password .
2	Click the Sign In button. 
3	Click the My System Profile link. 
4	Click the Change or set up forgotten password help link. 
5	Click on the Question List and choose a hint Question from the list.
6	Move to the Response field. Press [Tab] .
7	Enter the answer to your hint question.
8	Click the Ok button. 
9	Click the Edit Email Addresses link. 
10	Click the Primary Email Account option. 
11	Click the Email Type list. 
12	Select Work in the list. 
13	Move to the Email Address field. Press [Tab] .
14	Enter your work Email address
15	Click the OK button. 
16	Click the Save button. 
17	Sign out. Click the Sign out link. 
18	You have successfully setup forgotten password help in the PHRST system.